

## UNEG 2018 Annual General Meeting (AGM) Agenda

### Introduction

The 2018 Evaluation Week, which will take place in Rome between 7th and 11th May, 2018, will provide a unique forum for UNEG members to get together, face-to-face, to share and exchange latest activities, best practices and lessons and knowledge in evaluation. The 2018 Evaluation Week is organized with the support of the Rome-based UNEG member organizations.<sup>1</sup>

As part of the Evaluation Week, a two-day Annual General Meeting (AGM) will be convened. The AGM provides an important business forum to review UNEG's current work and discuss its upcoming strategies and work programmes.

### 2018 Annual General Meeting

The 2018 AGM will discuss the following items:

- UNEG Mid-term Review results and the way forward
- Discussion on strategic issues
- Status of the 2017-2018 work programme
- Planning for 2018-2019 work programme

**Table 1. 2018 Evaluation Week: Tentative schedule**

Monday 7th May	Tuesday 8th May	Wednesday 9th May	Thursday 10th May	Friday 11 <sup>th</sup> May
Professional Development Seminar	EPE	EPE	AGM	AGM

**Venue:** Room Iraq A235, FAO Headquarters, Rome, Italy

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<sup>1</sup> There are three UNEG member agencies in Rome, Italy: FAO, IFAD and WFP.

## Day 1. Thursday 10th May 2018

\*The exact time of each item is subject to change.

Time	Session Details	Session Chair
8:30 am – 9:00 am	<b>Arrival and coffee</b>	
9:00 am – 9:30 am	<b>Opening Session</b> <ul style="list-style-type: none"> <li>Welcome remarks (FAO senior management, name to be confirmed)</li> <li>Opening remarks by Susanne Frueh, UNEG Chair</li> <li>Highlights from Professional Development Seminar and EPE by EPE committee member Amelie Solal Celigny (FAO)</li> <li>Adoption of the AGM 2018 Agenda</li> <li>Logistics arrangement announcements</li> </ul> <p>Documents:</p> <ul style="list-style-type: none"> <li>2018 EvalWeek Logistics Note</li> <li>Please find <a href="#">Policy on Approval Processes for UNEG documents</a> for reference</li> </ul>	Arild Hauge, UNEG Executive Coordinator
9:30 am – 1:00pm	<b>Session 1: Strategic Issues and the Way Forward</b> <p>* The goal of this session is to discuss strategic issues relevant to UNEG's future working areas</p> <p>9:30am - 9:40am</p> <ul style="list-style-type: none"> <li>Guest speaker presentation: SDGs and oversight, by Heidi Mendoza, OIOS Under-Secretary-General</li> </ul> <p><b>Discussion on strategic issues:</b></p> <p>9:40am–10:15am UN reforms and SDGs (led by Susanne Frueh, UNEG Chair)</p> <p>10:15am –10:45am Peer Reviews (led by Michael Spilsbury &amp; Inga Sniukaite, Peer Review working group conveners)</p> <p>10:45am -11:15am Group Photo &amp; coffee break</p> <p>11:15am -11:45am UNEG partnership strategy (led by Masahiro Igarashi, SO4 Vice-Chair)</p> <p>11:45am -12:15pm Evaluation criteria (led by Indran Naidoo, SO3 Vice-Chair)</p>	

	<p>12:15pm-12:45pm Evaluation training and national evaluation capacity development (led by Andrea Cook, SO1 Vice-Chair and Arild Hauge, NEC conference organizer)</p> <p><b>Documents:</b></p>	
12:45 pm – 2:00 pm	<b>Lunch break</b>	
2:00 pm – 5:30 pm	<p><b>Session 2: UNEG SO activities 2017-2018</b></p> <p>*The goal of this session is to review the progress of workplan 2017-2018</p> <ul style="list-style-type: none"> <li>- <b>Vice Chairs and WG conveners present their respective SOs:</b> progress, challenges, emerging issues and proposed next steps</li> </ul> <p><b>2:00 pm -3:00 pm Strategic Objective 1 (SO1) Evaluation functions and products of UN entities meet the UNEG Norms and Standards for evaluation</b></p> <ul style="list-style-type: none"> <li>- Introduction: Andrea Cook, UNEG Vice Chair</li> <li>- Professionalization sub-group highlights &amp; next steps: Susanne Mattsson (UNFPA) and Jacqueline Flentge (WFP), co-Conveners</li> <li>- Peer Review sub-group highlights &amp; next steps: Michael Spilsbury (UNEP) and Inga Sniukaite (UN Women), co-Conveners</li> <li>- Decentralized Evaluation Interest Group highlights &amp; next steps: Alexandra Chambel (UNFPA) and Adan Ruiz Villalba (WIPO), co-Conveners</li> <li>- Ethics and code of conduct guidance taskforce: Gaby Duffy (WFP), convener</li> <li>- Recap of the Session by the Vice Chair (incl. gaps, challenges, and emerging issues), Andrea Cook, UNEG Vice Chair</li> </ul>	<p>Chair: Susanne Frueh, UNEG Chair</p>

	<p><b>3:00 pm – 3:30 pm Strategic Objective 2 (SO2)</b> UN entities and partners use evaluation in support of accountability and programme learning</p> <ul style="list-style-type: none"> <li>- Introduction: Oscar Garcia, UNEG Vice Chair</li> <li>- Highlights &amp; next steps by the sub-group on Elaborate guidance for stakeholder engagement: FAO, Convener</li> <li>- Highlights &amp; next steps by the sub-group on Develop a checklist for quality recommendations: WFP, Convener</li> <li>- Highlights &amp; next steps by the sub-group on Knowledge management on use of evaluation: IAEA, Convener</li> <li>- Recap of the session by the Vice Chair (incl. gaps, challenges, and emerging issues), Oscar Garcia, UNEG Vice Chair</li> </ul> <p>3:30 pm - 4:00 pm Coffee break</p> <p><b>4:00 pm – 5:00 pm Strategic Objective 3 (SO3)</b> Evaluation informs UN system-wide initiatives and emerging demands</p> <ul style="list-style-type: none"> <li>- Introduction by Indran Naidoo, Vice Chair</li> <li>- Gender Equality &amp; Human Rights sub-group highlights &amp; next steps: Messay Tassew (UN Women) and Sabas Monroy (OHCHR), co- Conveners</li> <li>- Humanitarian Evaluation Interest Group highlights &amp; next steps: Francesca Bonino (UNHCR) and Elise Benoit (WFP), co-Conveners</li> <li>- Culture and Evaluation Interest Group highlights &amp; next steps: Amir Piric (UNESCO), Convener</li> <li>- SDG Working Group highlights, SDG roadmap &amp; next steps: Indran Naidoo, SO3 Vice Chair and Group Convener</li> <li>- Recap of the session by the Vice Chair (incl. gaps, challenges, and emerging issues), Indran Naidoo, UNEG Vice Chair</li> </ul>	
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	<p><b>5:00 pm – 5:30 pm Strategic Objective 4 (SO4) UNEG</b> benefits from and contributes to an enhanced global evaluation profession</p> <ul style="list-style-type: none"> <li>- Highlights and next steps (incl. gaps, challenges, and emerging issues): Masahiro Igarashi, UNEG Vice Chair</li> </ul> <p><b>Documents:</b></p>	
6:00pm	<b>UNEG Reception</b> at FAO terrace	

## Day 2. Friday 11th May 2018

Time	Session Details	Session Chair
8:30 am-9:00am	<b>Arrival and coffee</b>	
9:00am-10:00am	<p><b>Session 3: Executive Coordinator Report</b></p> <p><b>Documents:</b></p> <ul style="list-style-type: none"> <li>- Executive Coordinator's Annual Report 2017-2018, finances, membership</li> <li>- Report on Elections, Introduction of new EG members</li> </ul>	Chair: Susanne Frueh, UNEG Chair
10:00 am- 12:30pm	<p><b>Session 4: UNEG Midterm Review and the Way Forward</b></p> <p>* The goal of this session is to discuss the findings and recommendations of UNEG Midterm Review report and the way forward</p> <p>10:30am -11:00am Coffee break</p> <p><b>Documents:</b></p> <ul style="list-style-type: none"> <li>- <b>Midterm Review Report</b></li> </ul>	Miguel Jimenez-Pont, MTR Management Group Chair
12:30pm – 2:00pm	Lunch break	
2:00pm – 3:00pm	<p><b>Session 5: UNEG Workplan 2018-2019</b></p> <p>*The goal of this session is to discuss the way forward</p>	Chair: Susanne Frueh, UNEG Chair

	<b>Chair and Vice Chairs present their thoughts on the way forward (workplans) based on previous discussions</b>	
3:00pm-3:30pm	Coffee break	
3:30 pm – 4:30 pm	<b>Session 5: UNEG Workplan 2018-2019 (continued)</b>	Chair: Susanne Frueh, UNEG Chair
4:30 pm – 5:30 pm	Executive Group meeting	